



Ripon Grammar School

Paris Trip 2027 – Code of Conduct

For the visit to be both beneficial and enjoyable for all, you are expected to:

General Expectations

- behave responsibly and show consideration for others, including fellow pupils, staff and members of the public
- comply with all instructions from staff, PGL instruct
- look after your own possessions and anything you borrow
- keep all facilities clean, tidy and undamaged
- abide by any rules and regulations of the places we visit
- in the event of an emergency, follow emergency procedure instructions
- not purchase, possess or use vapes
- not purchase, possess or consume alcohol
- not purchase, possess or use tobacco
- understand that the possession and use of non-prescribed drugs and/or illegal substances is strictly forbidden
- understand that all medication will be kept by staff apart from emergency medication that students should carry with consent (e.g. asthma inhaler, epi-pen, insulin & glucose)
- inform staff if you have any medical conditions or injuries
- inform a member of staff if you have any concerns about safety or security
- report any damaged or unsafe equipment
- wear appropriate clothing
- always wear your emergency contact lanyard with the emergency mobile numbers on

On the coach

- remain in your seat, unless given permission to do otherwise
- wear your seat belt at all times
- store luggage on the luggage rack or under the seat; luggage must not block the aisle
- put litter in the bags/bins provided
- do not distract the driver
- if you begin to feel travel sick, inform a member of staff
- when getting off the coach, be aware of traffic movement and direction
- follow instructions from staff about where you are allowed to go and how long you may spend at stops and service stations
- be back on the coach at the given time
- comply with the restriction on the use of mobile phones, smartphones, tablets, earbuds, smartwatches etc.

On the ferry

- remain in your group when directed
- be aware of and comply with all timings and meeting places
- understand and comply with security arrangements and limitations
- follow instructions from ferry staff
- visit shops/restaurants in groups of three or more
- be sure you know where the group is based and how to locate staff

At the Château

- read and understand all instructions about fire and safety procedures
- know the location of duty staff

- comply with any instructions about where to be and when
- comply with any instructions about access to parts of the château
- comply with instructions: never enter other people's bedrooms
- attend all mealtimes and meetings on time
- dress appropriately around the château, including with footwear outside your own room
- keep noise level to a minimum after "lights out" to show consideration for other guests
- comply with the restriction on the use of mobile phones, smartphones, tablets, earbuds, cameras, music players, smartwatches etc.

Activities

- participate with each day's itinerary
- meet at expected times & at the appropriate place
- remain in your designated group
- always carry your emergency contact card and G/EHIC card
- always bring and carry any emergency medication (e.g. asthma inhaler, epi-pen, etc.)
- comply with the instructions of the PGL instructor
- wear sun cream to protect your skin
- participate in all evening activities
- behave sensibly in the swimming pool
- follow PGL rules for the swimming pool

Leaving the château

Students must not leave the château.

Searches

If staff suspect that a student has prohibited or banned items, then a search can be conducted. This will be done according to the school's 'Searching, Screening and Confiscation Policy'.

Sanctions

Failure to comply with this Code of Conduct may result in the implementation of the following sanctions:

- a loss of privileges/activities on the trip: loss of 'free' time; exclusion from certain activities (e.g. evening activities)
- if it was felt necessary by the supervising staff on the trip, and in consultation with a member of the school's leadership team, parents/carers would be expected to travel to collect their child to take home at the parents'/carers' expense.